

Lothian Valuation Joint Board

Edinburgh, 20 June 2016

Present:

City of Edinburgh Council – Councillors Work (Convener), Bagshaw, Doran, Keil, Lunn, McInnes and Rust.

East Lothian Council – Councillor McNeil.

Midlothian Council – Councillor Bryant.

West Lothian Council – Councillors King and McCarra.

1 Minute

Decision

To approve the minute of the Lothian Valuation Joint Board of 11 April 2016 as a correct record.

2 Unaudited Annual Accounts for the Year Ended 31 March 2016

The Board's unaudited accounts for the year ended 31 March 2016 were submitted.

Decision

- 1) To note the report.
- 2) To note that the Annual Accounts for 2015/16 would be re-presented to the Board on completion of the external audit and that a decision on the retention or refund of requisition would be required by the Board at that time.

(Reference – report by the Treasurer, submitted)

3 Performance 2015/16

The Assessor presented a summary of performance during 2015/16. This addressed Electoral Registration, including publicity and engagement; the Valuation Roll; Council Tax and management, staff and best value. A good overall performance had been maintained, despite budgetary and staffing pressures.

Decision

To note the report.

Lothian Valuation Joint Board
20 June 2016

(Reference – report by the Assessor and Electoral Registration Officer, submitted)

4 Internal Audit Annual Report

The work carried out by Internal Audit during 2015/16 was detailed. This addressed governance; promotion of internal control; resources provided by Internal Audit; the Treasurer's Assurance Statement and Performance Monitoring.

The report also included the Annual Statement by the Head of Internal Audit, together with the Draft Annual Governance Statement 2015/16.

Decision

To note the report and the Draft Annual Governance Statement.

(Reference – report by the Principal Audit Manager, submitted)

5 Treasury Management Annual Report 2015/16

The Annual Treasury Management Report for 2015/16 was presented.

Decision

To note the report.

(Reference – report by the Treasurer, submitted).

6 Appointment of Monitoring Officer

Following changes to the senior management structure within the City of Edinburgh Council, the Board was invited to appoint a Monitoring Officer.

Decision

- (1) To appoint Nick Smith, Interim Head of Legal and Risk as the Board's Monitoring Officer, with immediate effect.
- (2) To make the necessary adjustments to the Scheme of Delegation to reflect this decision.

(Reference – report by the Chief Executive and Clerk, submitted).